

**Rollin Township**

**Monthly Board Meeting**

**July 8, 2020**

-Supervisor David called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor David, Treasurer Willett, Clerk Combs and Trustees Briggs & Burch. A quorum was reached.

- Motion by Willett and supported by Briggs to approve amended agenda to include Approve changes to Zoning Ordinances, Property Combination, Sheriff visit will be August meeting and office help. Items that are omitted are RRWC, Ordinance AFD and Payroll direct deposit. All ayes, motion carried.

-Motion by Burch and supported by Willett to approve minutes for June 10, 2020. All ayes, motion carried.

-Motion by Willett and supported by Burch to approve the disbursements as presented. Roll call –Willett-yes, David-yes, Burch-yes, Briggs-yes and Combs-yes. Motion carried.

-Motion by David and supported by Combs to approve treasurer’s reports subject to audit. Roll call: Burch-yes, Willett-yes, Briggs-yes, Combs-yes and David-yes. Motion carried.

-Correspondence: Lots of emails on Covid-19. Received resignation from Jim Driskill from the Planning Commission since August, 1991. Motion by David and supported by Willett to official thank Jim Driskill for his years of service to the township. All ayes, motion carried.

-County Commission Report: no report.

-Citizen’s Comments: were heard.

**Committee Reports (consent agenda)**

-Appeal Board- The Appeals Board heard one appeal:  
On June 30, 2020, an appeal was heard for Chad and Mary Campbell, 1380 Round Lake Hwy., Manitou Beach, MI. The appeal was for total lot coverage of 41%, this variance was denied.

-Assessor-Above average workload due to tax bills recently going out. Residents are having questions regarding PRE’s and property uncapping’s. Only active split/combo/boundary adjustments are being presented to the board tonight. Now that we are back open full time, we will continue to conduct business in a safe manner. Anthony Stockdale is officially Deputy Assessor.

-Inspections:

- Building Inspector- 26
- Mechancial-4
- Zoning-5 permits and 0 violation
- Electrical-9

07082020

- Plumbing-1

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-Cemeteries: Completed (8) foundations, busy month.

-Fire Board: The Fire Board met on June 15, 2020. There was a total of 77 calls. The Proposed Cost Recovery policy was received for review, not ready for approval it needed more work and perhaps review by attorney. Plymo Vent update, the project is being completed and may come in under budget. Twelve sets of turnout gear, filters and adapters are being donated to the department.

-Supervisor Report- Very busy month with election in progress, working on projects with Road Commission, contacted a Tree company and received a bid for tree removal on Chestnut., set up zoom meetings for Board of Appeals and Planning Commission, worked with resident who thought he had purchased land that had been divided off another resident's property, attended Drain Commission meeting, reviewed AFD proposed ordinance for billing insurance for fire runs, etc, setting up a meeting with AAS to discuss accomplishments and goals for our assessing activities, received letter from Jim Driskill resigning from the Planning Commission.

-Sanitary Drain Report: Public meeting on 7/22/2020 at 7:00pm via ZOOM.

-Park: Several families are going to use the park for memorials services in July.

-Website: no update.

-Planning Commission: Approved proposed changes to Zoning Ordinance.

-Motion by Willett and supported by Burch to accept the consent agenda. All ayes, motion carried.

### **Old Business**

-Golf Cart Ordinance was reviewed and discussed and the following changes and additions have been updated in the ordinance; Prohibited Roads. Remove Rome Highway, under Conditions for Operations, #2 added on the far right side of the right traffic lane, #5 operate from ½ hour before sunrise until ½ hour after sunset, #8 built by the manufacturer or according to the manufacturer's recommendation, #12 The ORV shall be licensed by Michigan Department of Natural Resources and sticker shall be attached and visibly displayed. Motion by Burch and supported by Combs to approved ORV Ordinance with the stated changes. Roll call: Willett-no, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

-Transfer Station high bidder did not contact the township within the 10 days as stated in the agreement, so his bid was voided. Motion by Combs and supported by Willett to accept the second highest bid from Brandon Wadle for \$9250. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

### **New Business**

-Motion by David and supported by Burch to accept changes as presented by Chairperson Doug Kapnick to the Zoning Ordinances. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

-Filing for new Fire Millage was discussed and Supervisor David was researching some addition information and might have to schedule a Special Board Meeting to finalize a new millage.

-Motion by Willett and supported by Briggs to combine parcels RLO 108-4100-00 and RLO 108-4400-00. All ayes, motion carried.

-Motion by Willett and supported by Briggs to refund \$265 to Ken Meyers for a cancelled appeal case. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried. Supervisor David stated that the township needs to consider a policy on refunding cancelled permits and appeal cases.

-Motion by Willett and supported by David to raise the cost of foundations from 40 cents to 50 cents per square inch. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

-Motion by Willett and supported by Combs to hire Julie Hackett immediately for office staff position to enter sewer bills at \$14.00 per hour. This action is needed to cover for Sharon Uyttenhove short-term leave. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

Citizen's comments: were heard.

-Supervisor David adjourned the meeting at 9:01 pm.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Clerk: \_\_\_\_\_