

Rollin Township
Monthly Board Meeting

September 11, 2019

-Supervisor David called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor David, Treasurer Willett, Clerk Combs and Trustees Briggs & Burch. A quorum was reached.

- Motion by Willett and supported by Burch to approve amended agenda to include item #5; Donna Brown compensation and item 6; Refund of cancelled building permit fee. All ayes, motion carried.

-Motion by David and supported by Briggs to approve minutes for August 14, 2019. All ayes, motion carried.

-Motion by Willett and supported by Burch to approve the disbursements adding checks to PLM and postage for utility billing. Roll call –Willett-yes, David-yes, Burch-yes and Combs-yes. Motion carried.

-Motion by David and supported by Combs to approve treasurer’s reports subject to audit. Roll call: Combs-yes, Burch-yes, Willett-yes, Briggs-yes and David-yes. Motion carried.

-Correspondence: Seneca Township is offering a Tire Clean up on September 28, 2019 from 8am – 12:00pm at the Seneca Township Hall. This is available to non-residents also. Also, on October 19, 2019, there will be a Residential E-Waste Collection from 8am – 12pm at the Adrian Mall. They will be accepting computers, printers and television, no projection TVs. Opened to all Lenawee County residents.

-County Commission Report: no report.

-Brent Shea, township auditor presented the results of the annual audit for period ending in March 31, 2019. The audit findings were Unqualified, the highest rating allowed. According to Mr. Shea, the overall financial status of township was good, except for the annual revenue for sewer account were significantly lower than expenses.

-Citizen’s Comments: none

Committee Reports (consent agenda)

-Appeals Board: There were two appeals in August. First appeal is for Tom and Rachel Letson, 9289 Cherry Pt., Manitou Beach, MI. Appeal was to build an addition on rear of house with only 7 feet rear yard setbacks. The variance was granted as presented with one-foot overhang.

The second appeal is for Jack and Mary Kaiser, 3616 Round Lake Hwy., Manitou Beach, MI. Requested to enlarge a non-conforming structure. The variance was granted to build a dormer to increase size of house.

-Assessor: No report from assessor.

Inspections:

- Building Inspector-38

- Mechanical-13
- Plumbing-4
- Electrical-17
- Zoning Enforcement-4 permits and 5 violations.

-Cemeteries: Two burials and three foundations pending.

-Fire Board: On August 19, 2019, Fire Board meeting; Approved the purchase of grass rig, worked on investment policy and hardship cases, postponed discussion on new server. Had a demonstration on a Lucas CPR unit, cost of \$17,000. On August 26, 2019, held special meeting discussing interlocal agreement and make up of board.

-Supervisor Report: Continued to attend Fire Board meetings and work on the interlocal agreement. Worked with Zoning Officer on a system of reporting on zoning violations and follow-up. Continue to review and update announcements and contents. Worked with Donna Brown (volunteer) on updating cemetery system. Began working with Woodstock Twp. on possible amendments to our sewer ordinance. Met with insurance agent on new contract. Also worked with treasurer on questions related to tax collection.

-Rollin/Woodstock Drain Board: Next meeting is on September 23, 2019 at 2pm at the Drain Commission.

-Park: no activity.

-Website: New site address; www.Rollintownship.org

-Planning Commission: Met on September 5, 2019 and approved the request to consider rezoning for Roger Bloomer, 18766 Forrister Rd. Hudson, MI. from agricultural with portion being rural residential. A special public meeting is scheduled for October 3, 2019 at 6:50pm to discuss this rezoning.

-Motion by Willett and supported by Briggs to approve consent agenda. All ayes, motion carried.

OLD BUSINESS

-Motion by Willett and supported by Combs to increase the tax rate for the winter tax rolls for 2019 from .65 to .75 for additional funds for road improvements, additional election equipment and tree removal in the cemeteries. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

NEW BUSINESS

-Motion by Briggs and supported by Willett to approved Bed & Breakfast Ordinance as presented per Rollin Township Planning Commission to amend the motion as presented from the Lenawee County Planning Commission. The ordinance will be official 30 days after publication. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

-Motion by Willett and supported by Combs to accept new contract with Decker Insurance Co. for \$9124 for liability and worker compensation insurance. Amend motion to for payment for liability insurance for \$6824. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

-Motion by David and supported by Willett to authorize the clerk to issue a payment for \$6824 to Decker Insurance Co. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

-Motion by Burch and supported by Willett to approve bid from Redwood Tree Co. for \$875 for tree and stump removal in Rollin Cemetery. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

-Motion by Combs and supported by Willett to charge interest and no penalty on late summer tax payments for 2019. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

-Motion by Combs and supported by Willett to thank Donna Brown, (volunteer who worked over 300 hours this summer on updating cemetery records for our new cemetery software system) to thank her with a \$500 gift card. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-abstained. Motion carried.

-Motion by Willett and supported by Briggs to refund building permit fee of \$70.00 to Michigan Building Specialties for a cancelled permit. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

Citizen's comments: were heard.

-Supervisor David adjourned the meeting at 8:30pm.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: _____ Supervisor: _____ Clerk: _____