

## **Rollin Township**

### **Monthly Board Meeting**

**May 8, 2019**

-Supervisor David called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor David, Treasurer Willett, Clerk Combs and Trustees Briggs & Burch. A quorum was reached.

- Motion by Willett and supported by Combs to approve amended agenda to remove item #2; Consumers Energy Co. Ordinance and item #5; Appointment to Construction Board of Appeals. All ayes, motion carried.

-Motion by Willett and supported by Burch to approve minutes for April 9, 2019, Special meeting to select a Trustee, All ayes, motion carried.

-Motion by Willett and supported by Burch to approve minutes for April 10, 2019, Regular meeting. All ayes, motion carried.

-Motion by Willett and supported by David to approve the disbursements to include payment to Assessment Administration Services, L.L.C. Roll call –Willett-yes, David-yes, Burch-yes and Combs-yes. Motion carried.

-Motion by Combs and supported by Burch to approve treasurer's reports subject to audit. Roll call: Combs-yes, Willett-yes, Burch-yes and David-yes. Motion carried.

-Correspondence: Lenawee County Planning Commission holding Annual Dinner on June 20, 2019. On May 11, 2019; Household Environment Waste Collection Day at the Lenawee County Fairgrounds.

-County Commission Report: County Commissioner Nancy Jenkins-Arno gave a report on the following events; May 11, 2019 there is a Waste Collection Day at Lenawee Fire Grounds. On May 18, 2019; Hazardous Waste Collection at Volker's. On May 30, 2019, there is a Legislative Dinner for Lenawee County.

-Citizen's Comments: were heard.

### **Committee Reports (consent agenda)**

-Appeals Board: One appeal case was heard. Owner Tracy Gajda, 401 Devils Lake Hwy, Manitou Beach, MI. Owner constructed a porch on the house in 2017 without any permits. After the facts, case was presented to allow the porch with less than required front yard setbacks of 35 feet (corner lot). This variance was denied and granted with the following changes: Existing covered deck (walls and roof) will be disassembled and reconstructed on the east side north corner of existing house. Deck to be 12 feet by 12 feet and in line with others on Elm St. Existing deck floor 12 feet by 21 feet to remain and lowered if needed to the maximum of 6 inches high with no railings. Building and demolish permits will be required.

-Assessor: No report.

#### **Inspections:**

- Building Inspector-44
- Mechanical-10
- Plumbing-9
- Electrical-28
- Zoning Enforcement-8 permits and 5 violations.

-Cemeteries: One full burial and pending two foundations.

-Fire Board: Meeting was held on April 17, 2019. The Fire Department handled 132 runs. The Board discussed the proposed Interlocal Agreement. Costs to refurbish Engine 31 (2003) are estimated at \$230,000 versus purchase new for about \$600,000. Proposal to replace 1999 gas truck with 2014 Chief vehicle, add enforcer and purchase new truck for the Chief. Board approved purchase of enforcer, asked for bids for others, no action taken on others. Proposal to purchase new Jaws of Life approved. Elected officers for 2019-20. Approved policy to require two signatures on department checks.

-Supervisor Report: Attended the Fire Board meeting as representative, continued to get web-site on-line, and met with Township Attorney Fred Lucas to work on Interlocal Agreement with Addison Fire Department. Continue to work residents on issues involving accesses, combination of parcels, rezoning of properties and every day business activities.

-Rollin/Woodstock Drain Board: Trustee Ollis Burch attended meeting on April 11, 2019. The Board adopted resolution approving petitions for Rollin Township on Feb. 22, 2019. Chairperson read final order of determination. Next move is to get cost of project.

-Park: No report

-Website: No report

-Planning Commission: Trustee Dave Briggs attended meeting on May 2, 2019. They discussed the following: language on Bed & Breakfast, approved rezoning of 175 Walnut St. from residential to Local commercial (C-1) and working on updating Zoning Ordinances that will be utilized in new Master Plan.

-Motion by Willett and supported by Briggs to approve consent agenda. All ayes, motion carried.

#### **OLD BUSINESS**

-No Old Business.

#### **NEW BUSINESS**

-Supervisor Irma David will contact MTA and state that the Board did not take action on this issue because the board was split on this issue.

-Motion by Willett and supported by Burch to rezone Property at 175 Walnut St. (#RL0-660-3030-00) from R-1 (Residential) to C-1 (Local Commercial). Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried. The Planning Commission stated that there are already C-1 properties on this same street and that this fits with the direction of the Master Plan.

-Motion by Willett and supported by Combs to combine two properties located at 2855 Round Lake Hwy. (RL0# 720-0340-00 and (RL0# 720-0330-00). Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

-Motion by David and supported by Willett to appoint Dave Briggs as representative to the Addison Fire Board and Irma David as the Alternate. This appointment is effective immediately and will be in effect until amended or until after the election in November 2020. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

-Supervisor David requested the Board to review the tentative updated Interlocal Agreement with the Addison Fire Department and for possible vote next month.

-Discussion was held on Docks at Road ends, this topic will be continued.

-Motion by Willett and supported by Combs to authorize Supervisor David to put ad in paper to accept sealed bids for the Transfer Station located at 2600 Rollin Hwy. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

-Motion by Willett and supported by Burch for Rollin Township to assume local responsibility & control for Assessing and Tax payment systems. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

-Motion by Burch and supported by Briggs to approve Devils Lake Fireworks Display on July 5, 2019, (Friday). All ayes, motion carried.

-Motion by Briggs and supported by Willett to purchase (4) new computers and firewall authorize for \$4116. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

Citizen's comments: were heard.

-Supervisor David adjourned the meeting at 9:00 pm.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Clerk: \_\_\_\_\_