

Rollin Township

Special Budget Meeting ~ March 20, 2019

-Supervisor David called the meeting to order at 4:30 PM. Members present were Supervisor David, Clerk Combs, Treasurer Willett and Trustee Burch. Quorum was reached.

-Motion by Willett and supported by Burch to approve agenda, all ayes. Motion carried.

-Citizen's comments: none

-Motion by David and supported by Willett to approved transferring funds from the R/W Sanitary Drain Fund (\$2,857.84), P/L Sanitary Sewer (\$266.17) and Posey Lake Outlet Improvement (\$107.65) for a total of \$3,231.66 to the General Fund to reflect payroll costs for 2018-19. Roll call: Burch-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Willett and supported by Combs to adjust the (Budget Adjust #3) 2018-19 budget as follows; move from Contingency (-\$1709) to Elections (+\$80), Zoning Board of Appeals (+\$6) and Drains (+1623). This was due to unplanned maintenance cost. Roll call: Burch-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Supervisor David discussed the budget and the financial issues that are facing the township.

1. Need to replace computers due to windows no longer supporting software.
2. Roads are and will continue to be a big cost item.
3. Rollin Woodstock sewer fund is a concern due to equipment replacements and rising cost of operations.
4. Increase in salaries due to collection of summer taxes; new election laws and workload.
5. Additional maintenance costs to repair township entrance.
6. Need to update the Master Plan.

-This budget includes operational funds for:

- Collecting summer taxes.
- Four new computers & firewall (to support increased Assessor access).
- Repair front entrance of Township hall.
- Computer system for cemetery records.
- Some maintenance of cemetery, park trees and gravel.
- Potential funding for Drought Survey with Fire Department.
- Local road improvements at \$280,000.

-The Board reviewed and discussed every department's budget and a motion was made by Willett and supported by Burch to approved the presented budget as amended after discussion. Amended budget for General Fund includes \$627,450 in revenues and \$767,720 in Appropriations for a projected decrease in Fund Balance of \$140,270 to become \$553,921. Supervisor David stated that this is a conservative budget and she expects we will not see that large of a reduction in our Fund Balance. Roll call: Burch-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-A Truth in Taxation hearing was held. Taxes levied by Rollin Township are as follows:

On real and personal property, one mill township tax, one mill for Advanced Life Support Ambulance and .25 mill for Fire Department or the maximum authorized by law due to the adjustment for the "Headlee" amendment as well as 1% administration fee to cover the administrative costs of assessment and tax collection. Motion made by Willett and supported by Combs to approve the Truth in Taxation as noted. All ayes, motion carried.

-Motion by Willett and supported by Burch to increase the hourly rate of Election Inspectors from \$10 to \$12 per hour and the Election Director from \$18 to \$20 per hour effective April 1, 2019. Roll call: Burch-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by David and supported by Willett to increase the hourly rate of the Building Inspector from \$22 to \$24 per hour effective April 1, 2019. Roll call: Burch-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

Salary Resolutions:

-Motion by Willett and supported by David to approved Resolution 2019-1; no rate change for Trustee's salary of \$2,400 per year plus diem for all meetings. Roll call: Burch-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Willett and supported by Combs to approve Resolution 2019-2; for an increase of \$1,500 to Supervisor's annual salary, which will be set at \$16,500. Roll call: Burch-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by David and supported by Combs to approve Resolution 2019-3; for an increase of \$1,500 to Treasurer's annual salary, which will be set at \$18,000. Roll call: Burch-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by David and supported by Burch to approve Resolution 2019-4; for an increase of \$1,200 to Clerk's annual salary, which will be set at \$18,900. Roll call: Burch-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Willett and supported by Burch to approve Resolution 2019-5; no rate change for Deputy Clerk's hourly rate of \$12.00 per hour. Roll call: Burch-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Willett and supported by Combs to approve Resolution 2019-6; for an increase of \$600 to the Deputy Treasurer's annual salary, which will be set at \$4,200. Roll call: Burch-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Willett and supported by David to approve next year's Board meeting dates, which are the second Wednesday of the month at 7:00pm. All ayes, motion carried.

-Board comments: The Board thanked Supervisor David for all the work that she did on the Budget.

-Citizen's comments: were heard

-Supervisor David adjourns the meeting at 6:40 pm.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: _____ Supervisor: _____ Clerk: _____