

## **Rollin Township**

### **Monthly Board Meeting**

**June 10, 2020**

-Supervisor David called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor David, Treasurer Willett, Clerk Combs and Trustees Briggs & Burch. A quorum was reached. This meeting was held in township hall with limited attendance and on ZOOM due to the Covid-19 situation.

- Motion by Willett and supported by Burch to approve amended agenda to include Tree trimming and move Bids for Transfer Station to top of items under New Business. All ayes, motion carried.

-Motion by Willett and supported by Briggs to approve minutes for May 13, 2020. All ayes, motion carried.

-Motion by Willett and supported by David to approve the disbursements as presented. Roll call –Willett-yes, David-yes, Burch-yes, Briggs-yes and Combs-yes. Motion carried.

-Motion by Combs and supported by Burch to approve treasurer’s reports subject to audit. Treasurer Willett was waiting on one bank statement when received she will update her report to include interest received. Roll call: Burch-yes, Willett-yes, Briggs-yes, Combs-yes and David-yes. Motion carried.

-Supervisor David made a motion to authorize \$5000 to the Road Commission to replace a culvert on Sorby Rd. supported by Willett. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

-Correspondence: Lots of emails on Covid-19. Also mentioned survey and treatment of lakes by PLM.

-County Commission Report: no report.

-Citizen’s Comments: were heard.

### **Committee Reports (consent agenda)**

-Appeal Board- The Appeals Board heard one appeal in May and two appeals in June.

On May 19, 2020, an appeal was heard for Mark Coghlin, 8662 Cherry Point Dr., Manitou Beach, MI. The request was to allow 8’ setbacks on each side yard, it was denied and granted with the following changes: the setbacks will be 10’ on the north side and 8’ on the south side with 1’ overhang. Upper level of lot will be used for parking.

On June 9, 2020, an appeal was heard for Gary Wulff, 2315 Round Lake Hwy., Manitou Beach, MI. The requests were to rebuild second story to cover full first floor of a non-conforming structure and enclose rear deck. The variance was granted as presented.

Also, on June 9, 2020, an appeal for the Mueller Family Trust, 270 Park St., Manitou Beach, MI. was heard. The request was to enlarge a non-conforming structure with less than required side yard setbacks. It was granted as presented and required to remove carport and add 14’8” to rear of the house. The roof line is to match house.

-Assessor-Normal workload with residents calling about PRE's, splits and combinations and assessing questions. Only active splits/combo/boundary adjustments are being presented to the board tonight. Now that we are back open full time, we will continue to conduct business in a safe manner by social distancing and be as efficient as possible.

-Inspections:

- Building Inspector- 25
- Mechanical-4
- Zoning-4 permits and 0 violation
- Electrical-10
- Plumbing-3
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-Cemeteries: Working on getting six foundations installed, waiting on Contractor.

-Fire Board: The Fire Board met on May 18, 2020. There was a total of 91 calls. Discussed wage increases and hazard pay. Working on policies for spending limits, evaluations and Chief's contract.

-Supervisor Report-Covid-19 updates, communications and plans, especially for re-opening. Handled several Road, Drain complaint and down trees. Worked on ORV ordinance with attorney, committee, sheriff and DNR. Set up several meetings on ZOOM. Assisted on several zoning issues. Worked with Road commission on several updates to road improvements; Mills Rd. Sorby and Clark's Cove.

Park: No activity at the park.

-Website: The website continues to evolve at a slow and steady pace. Working on making minor tweaks and correcting grammatical errors. I will look into adding some history pages. I am also working on a new township web logo that represents the township as a whole. Dan Cherry, webmaster.

-Planning Commission: Meeting was held on June 4, 2020, approved the Rollin Township Zoning Ordinance, plans to forward to Region 2 and Lenawee Planning Commission then to the Rollin Township Board.

### **Old Business**

-After much discussion on the ORV Ordinance. The following changes were noted; Section 3. General Provisions item 5, to remove a motorcycle or related 2 wheels, under Prohibited Roads delete item 3 and add ½ hour before sunrise and ½ after sunset in section D. Conditions for Operation, item 5. Motion made by Combs and supported by Burch to approve the ORV Ordinance with above changes. Roll call: Willett- no, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

### **New Business**

-The township received three bids to purchase the Transfer Station. After reviewing the bids, a motion was made by Willett and supported by Combs to accept the highest bid for \$10,500 from James Spohn. The Board agreed that the high bidder had 10 days to complete the required paperwork and to provide the check to the township to finalize the deal. Roll call: Willett-yes, Burch-yes, Combs-yes, Brigg-yes and David-yes. Motion carried.

-Motion by Willett and supported by Burch to approved a land split for property on the corner of Devils Lake Hwy. and Walnut St. (RLO-660-3060-00), contingent on the building on Lots 6 and 7 must be converted to a usable commercial building within one year and meet requirements. If the building cannot be converted, the building must be torn down and the owner would be responsible for the cost, would be added to owners' taxes if owner did not comply.

-Motion by David and supported by Willett to approve property split located at East Ct. and Cottage Dr. (RLO-700-8011-00, RLO-700-0170-00 and RLO-700-0190-00) contingent on filing deeds signed on 3/16/2020 by Herrick and Valinor LLC are recorded at Lenawee County Register of Deeds. Also, legal description being written and combined through the assessor for RLO-700-0130-00 parcel with deed #1. And legal description being written and combined through assessor RLO-700-0150-00 with RLO 700-8011-00 in deed #2. Record deeds then combine. All ayes, motion carried.

-Motion by Willett and supported by Burch to approved Fireworks on July 3, 2020, with rain day on July 4, 2020. All ayes, motion carried.

-Motion by David and supported by Briggs to approve proposal from KCI for \$1,587.36 for summer tax mailings. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

-The township received five bids for iron removal units. Motion by Willett and supported by Briggs to accept a bid from Clearwater Treatment Systems for \$2295.88 for an iron remover, water tank with pressure switch, gauges and labor. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

-Motion by Willett and supported by Briggs to authorize Supervisor David funds not to exceed \$5000 for tree maintenance. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

Citizen's comments: were heard.

-Supervisor David adjourned the meeting at 9:32 pm.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Clerk: \_\_\_\_\_