

**Rollin Township**

**Monthly Board Meeting**

**May 13, 2020**

-Supervisor David called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor David, Treasurer Willett, Clerk Combs and Trustees Briggs & Burch. A quorum was reached. This meeting was held in township hall with limited attendance and on ZOOM due to the Covid-19 situation.

- Motion by Willett and supported by Briggs to approve amended agenda to include Bid for Transfer Station and bid for new iron removal unit. All ayes, motion carried.

-Motion by Burch and supported by Willett to approve minutes for April 8, 2020. All ayes, motion carried.

-Motion by Willett and supported by Burch to approve the disbursements as presented. Roll call –Willett-yes, David-yes, Burch-yes, Briggs-yes and Combs-yes. Motion carried.

-Motion by Combs and supported by Briggs to approve treasurer’s reports subject to audit. Treasurer Willett had not received interest statement from TLC as of meeting time, when she receives the interest statement, she will revise the Treasurer’s report. Roll call: Burch-yes, Willett-yes, Briggs-yes, Combs-yes and David-yes. Motion carried.

-Correspondence: Lots of emails on Covid-19.

-County Commission Report: no report.

-Citizen’s Comments: None heard.

**Committee Reports (consent agenda)**

-Appeal Board- no appeals.

-Assessor: During this time of the Covid-19 concerns, the Assessing Department will continue to answer the phone calls, emails and letters.

-Inspections:

- Building Inspector-9
- Mechanical-0
- Plumbing-0
- Electrical-0

- Zoning Enforcement-4 permits and 0 violations.

-Cemeteries: one burial.

-Fire Board: Report was given by New Fire Board Representative Marcia Willett; Fire Board met on March 31, 2020; Dave Briggs announced his resignation from the Fire Board and Rollin Township appointed Marcia Willett as their representative. The townships/village appointed Teresa Votzke representative from Woodstock, Dean Bowman is representative from Village of Addison, Mike Vischer representative from Woodstock as the addition board member. Mike Vischer was voted in as AFB Chairperson. Wheatland will announce their representative at next meeting. There were 99 calls last month.

-Supervisor Report: - Supervisor David continues working on the Covid-19 updates and communications, learning ZOOM for electronic meetings, worked with township lawyer on bid package for the Transfer Station, general support for election, tax assessment questions, building and zoning questions, road complaints and daily phone messages.

-Park: No activities at park.

-Website: Continues to be updated as needed.

-Planning Commission: Meeting was held on May 7, 2020, held a limited attendance meeting and ZOOM was also available. The zoning ordinance changes and update was approved. They approved last update for the Zoning Ordinance was May 2015. Approximately 32 changes are recommended. The Public Hearing to present the changes and updates will be held on June 4, 2020 at 6:30PM at Twp. Hall and via ZOOM.

-Motion by Burch and supported by Willett to approve consent agenda. All ayes, motion carried.

#### **OLD BUSINESS**

1. Golf Cart Committee gave a presentation to the Board. The Golf Cart Committee consisted of several residents, with Pat Wilkins as chairperson and members; Marilyn Horky, Brad Helm, Ryan Waltz, Ryan Miller and Jerry Tonjes. The committee answered questions from the Board and discussed why they decided to go with one ordinance for ORV's because a golf cart ordinance would be too restrictive. After much discussion the Board wanted to limited ORVs on roads with speed limits less than 40-45 mph. to document safety concerns like seat belts and operator must have a driver license. We will ask our attorney to draft a revised ordinance. At the June meeting the Board will review and possibly take action on the ORV Ordinance.

#### **NEW BUSINESS**

1. Motion by David and supported by Briggs to open the Tibbs Park. All ayes, motion carried.
2. Motion by Burch and supported by Briggs for Festival of the Arts to be held on August 8, 2020. All ayes, motion carried.
3. Motion by Briggs and supported by Combs to Appoint Supervisor David as Workplace Coordinator to develop and implement a plan. All ayes, motion carried.
4. Motion by David and supported by Burch to appoint Clerk Combs as back-up Coordinator for implementing re-opening plan. All ayes, motion carried.

5. Motion by David and supported by Burch to start taking bids on the Transfer Station, with a minimum bid of \$5000 and deadline to return bids will be June 10, 2020 then the bids will be reviewed at the board meeting. Roll call: Burch-yes, Briggs-yes, Willett-yes, Combs-yes and David-yes. Motion carried.
6. The board reviewed a bid for a new iron removal unit at the township. Additional bids will be accepted and reviewed at next board meeting.

Citizen's comments: were heard.

-Supervisor David adjourned the meeting at 9:15 pm.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Clerk: \_\_\_\_\_