

## **Rollin Township**

### **Monthly Board Meeting**

**March 18, 2020**

-Supervisor David called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor David, Treasurer Willett, Clerk Combs and Trustees Briggs & Burch. A quorum was reached.

- Motion by Willett and supported by Briggs to approve amended agenda; to remove Golf Cart/ORV Ordinances and Cinco de Mayo 5K run from agenda at this time also to add Sewer Bond Debt and Next Year meeting dates. All ayes, motion carried.

-Motion by Burch and supported by Willett to approve minutes for March 18, 2020. All ayes, motion carried.

-Motion by Willett and supported by David to approve the disbursements as presented. Roll call –Willett-yes, David-yes, Burch-yes, Briggs-yes and Combs-yes. Motion carried.

-Motion by Combs and supported by Burch to approve treasurer’s reports subject to audit. Roll call: Burch-yes, Willett-yes, Briggs-yes, Combs-yes and David-yes. Motion carried.

-Correspondence: Lots of emails on Covid-19.

-County Commission Report: no report.

-Citizen’s Comments: None heard.

### **Committee Reports (consent agenda)**

-Appeal Board- no appeals.

-Assessor: Normal workload with residents call about PRE’s, splits, combinations and assessing questions. The March Board of Review went very smooth and the Assessing Department appreciates the Board of Review efforts. During this time of the Covid-19 concerns, the Assessing Department will continue to answer the phone calls, emails and letters.

-Inspections:

- Building Inspector-23
- Mechanical-2
- Plumbing-6
- Electrical-7
- Zoning Enforcement-1 permit and 1 violation.

-Cemeteries: Sold several graves.

-Fire Board: Report was given by Trustee Dave Briggs; Fire Board met on March 16, 2020 to discuss annual budget and contract with Addison Village. Meetings scheduled for the third Monday of the month at 7:00PM.

-Supervisor Report: - Continued to attend Fire Board meetings and work on the Interlocal Agreement; FD contract with Hillsdale and FD budget questions. Worked with Golf Cart committee. Attended and took minutes for the March BOR meetings. The Board heard 33 appeals. Worked as the Election Director during the March election. Many direct contacts with residents regarding topics of abandoning land that use to be a road to complaints about roads. Worked with treasurer and clerk to identify properties that had not been billed for sewer rates in the past. Instrumental in putting together the township annual budget. Supervisor David thanked Jim Jankowski and the LPL for our new frame for the current Zoning map.

-Park: no activity.

-Website: Dan Cherry is onboard to provide website support.

-Planning Commission: Held meeting on March 12, 2020 and worked on updating the Zoning Ordinances; plan to approve in April, 2020.

-Motion by Willett and supported by Briggs to approve consent agenda. All ayes, motion carried.

#### **OLD BUSINESS**

1. Motion by Willett and supported by Burch to authorize Supervisor David to sign Fire Department Interlocal Agreement 2020 to include exhibit C. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.
2. Motion by David and supported by Willett to add sewer rate to (8) properties that were only paying bond debt. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.
3. Motion by David and supported by Willett to give clerk the authority to set up payment plans over 12 months for the property owners that did not pay the sewer in the past. Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.

#### **NEW BUSINESS**

1. The Fire Department annual budget will be reviewed at the Township Budget meeting on 3-19-2020.
2. Motion by David and supported by Willett to create a new Public Safety Fund (ambulance). Roll call: Willett-yes, Burch-yes, Combs-yes, Briggs-yes and David-yes. Motion carried.
3. The Board discussed the August election and if we should publicize available board positions. Clerk will contact the County Clerk for additional information.

4. Motion by Willett and Burch to instruct Supervisor David to write up procedure how the township will handle the Covid 19 issues. All ayes, motion carried.
  
5. Motion by Burch and supported by Briggs to approve next year meeting dates, most meetings will be on the second Wednesday of the month at 7:00pm. All ayes, motion carried.

Board comments: Clerk Combs thanked all the Election workers for working the election.

Citizen's comments: were heard.

-Supervisor David adjourned the meeting at 8:25 pm.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Clerk: \_\_\_\_\_