

## **Rollin Township Board Meeting – June 13, 2018**

-Supervisor David called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor David, Treasurer Willett, Clerk Combs and Trustees Walker and Sayre. A quorum was reached.

- Motion by Willett and supported by Walker to approve agenda. All ayes, motion carried.

-Motion by Willett and supported Walker to approve Board meeting minutes May 9, 2018. All ayes, motion carried.

-Motion by David and supported by Walker to approve Special Board meeting minutes on May 24, 2018. Four ayes and one abstained. Motion carried.

-Motion by Willett and supported by Walker to approve the disbursements. Roll call –Willett-yes, Combs-yes, David-yes, Sayre-yes and Walker –yes. Motion carried.

-Motion by Walker and supported by Sayre to approve treasurer’s reports subject to audit. Roll call: Willett-yes, Combs-yes, Walker –yes, Sayre-yes and David-yes. Motion carried.

-Correspondence: none

-County Commission Report: no report, Jim Driskill emailed the Board a summary of the County Commissioners meeting.

-Citizen comments: none

### **Committee Reports (consent agenda)**

-Appeals: (1) appeal; the appeals meeting to review Robert Regalado’s property located at 14785 Rome Rd., Manitou Beach. Request to build a garage with less than required side yard setbacks. The variance is approved allowing the owners to rebuild a 64’ x 28’ barn on the original footprint and foundation and 10 feet from the west property line. The variance was approved.

-Assessor: New assessor; Max Griffin of Assessment Administration Services, L.L.C. introduced himself and answered questions. Current day that he will be in the office is Wednesday from 9AM – 1PM, other than office hours he can be contacted by email or phone.

-Building Inspector- 33 inspections

-Mechanical: 5 inspections

-Plumbing: 3 inspections

-Electrical Inspector: 5 inspections

-Zoning Enforcement: 9 permits and 4 violations.

-Cemeteries: Activity picking up due to warm weather, installed four foundations, two foundations pending and had two burials. Working on process to go out for bids for contractor to do foundations and dig graves.

-Fire Board: Fire Board meeting was held on May 21, 2018, department handled 137 calls. Chief Shaw attended the meeting and discussed additional staffing. The financial information was not complete, Board asked questions that

needed to be addressed by the Fire Board. The Township Board is supported of additional staffing so they advised our Fire Board representative Bruce Walker to address the financial status to support additional staffing.

-Supervisor Report: Supervisor David finalized job search for assessor position. During the month, received and addressed numerous complaints from residents from burning garbage, potholes, clogged drains and dead trees. Attended Lenawee County meeting on Emergency Management. Received report on engineering study on our sewer system from Arcadis and forwarded it to staff. Working on putting ambulance millage on November ballot. Working with Attorney Lucas on how to handle township taxes. Worked with Festival of the Arts personnel on grant. Spoke with PLM about 2018 survey and treatment.

-Park: No report.

-Rollin/Woodstock Sanitary Drain: Received report from Aradis on the engineering study on the Rollin/Woodstock equipment. Will review it and follow-up with questions.

-Website: No report.

-Planning Commission: No report. Next meeting June 14, 2018 at 6:30PM for special meeting.

-Motion by Willett and supported by Walker to approve consent agenda. All ayes, motion carried.

#### **OLD BUSINESS**

#### **NEW BUSINESS**

-Motion by Willett and supported by Walker to approve Resolution 2018-15 to Adopt Ambulance Millage Ballot Language for November ballot. Chief Shaw presented the Board with additional information in regard to the millage that encouraged the Board to investigate further before approving this language. Roll call: Sayre-no, Walker-no, Willett-yes, Combs-no and David-no. Motion failed.

-Motion by Walker and supported by Sayre to table Resolution 2018-15 to Adopt Ambulance Millage language until additional information can be reviewed and represented to the Board. Sayre-yes, Walker-yes, Willett-no, Combs-yes and David-yes. Motion carried.

- Chief Shaw attended the meeting and discussed additional staffing. The financial information was not complete, Board asked questions that needed to be addressed by the Fire Board. The Township Board is supportive of additional staffing so they advised our Fire Board representative Bruce Walker to address the financial status to support additional staffing with the Fire Board when Board member questions are answered.

-Individuals are parking at the Round Lake Boat ramp. This is a no parking area, so Clerk Combs will investigate the best method to stop people from parking at the ramp. Combs will present information at the next Board meeting in July.

-Jim Neill presented his plans for the upcoming Car Show on August 11, 2018 at Manitou Beach area. Motion by Willett and supported by Walker to approve the plans for the Car Show. All ayes, motion carried.

-Motion by David and supported by Willett to approve Rollin Township to apply for the MCACA grant for project support of \$17,300 for 2019 for the Devils Lake Festival of the Arts. Roll call: Sayre-yes, Walker-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Walker and supported by Willett to approve Resolution 2018-16 for Budget adjustments for 2018/19 budget due to hiring a new assessor. Roll call: Sayre-yes, Walker-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Walker and supported by Willett to approved estimate from Harper Landscape and Patio, LLC for a total of \$1,000 to dig up and replace a broken pipe located at our access across from Sterlings at corner of Round Lake Hwy. and Manitou Rd. Roll call: Sayre-yes, Walker-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Willett and supported by Walker to table gravel bid for Green's cemetery from Harper Landscape and Patio, LLC until more investigation is done on the driveway. All ayes, motion passed.

-Motion by Willett and supported by David to change August Board meeting to August 15, 2018 due to primary election. All ayes, motion carried.

Board Comments:

Citizen's comments: were heard.

-Supervisor David adjourned the meeting at 9:14 pm.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Clerk: \_\_\_\_\_