

## **Rollin Township Board Meeting ~November 15, 2017**

-Supervisor David called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor David, Treasurer Willett, Clerk Combs, and Trustee Sayre arrived at 7:05pm. Trustee Walker was excused absence. A quorum was reached.

- Motion by Willett and supported by Combs to approve amended agenda to add Devils Lake Art Festival bank account under Old Business and add Mechanical and Plumbing positions and Weed assessment under New Business. All ayes, motion carried.

-Motion by Willett and supported David to approve Board meeting minutes from October 11, 2017. All ayes, motion carried.

-Motion by David and supported by Willett to approve the disbursements. Roll call –Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Combs and supported by David to approve treasurer's reports subject to audit. Roll call: Sayre-yes, Willett-yes, Combs-yes, and David-yes. Motion carried.

-Correspondence: None

-County Commission Report: Jim Driskill thanked the residents for voting on November 7, 2017 and passing the tax increase. There is a Legislative dinner on November 30, 2017. The Administrative Office for Sheriff needs repairs. For a more information on the commission meeting go to [Lenaweeperless.com](http://Lenaweeperless.com).

-Citizen comments: were heard.

### **Committee Reports (consent agenda)**

-Appeals: (2) appeals; On October 30, 2017, property at 280 Park St., Manitou Beach, MI. The plan was to construct a 12 foot extension on the road side of the existing structure. Lot coverage was over 35% and side and rear yard setback were not in conformance. Request was denied. Also on this date, property located at 1280 Round Lake Hwy., Manitou Beach, MI. requested to demolish the present summer cottage and build a new year round house not using the same foot prints. The new house was denied for front and rear setbacks, also lot coverage, this request was denied. At this time the owner, Brad Helm agree to build the house with a roof height of 35 feet, lot coverage of 35%, upper porch to be removed and deck to be 6 inches above ground. This appeal with changes was granted.

-Assessor: Per Lynn Balice –handled 30 phone calls, completed two appeal mailing labels, and completed all of the class requirements from the State consent agreement. Board of Review is scheduled for Dec. 12, 2017.

-Building Inspector- 38 inspections

-Mechanical: 4 inspections

-Plumbing: 4 inspections

-Electrical Inspector: 7 inspections.

-Zoning Enforcement: 7 permits and 5 violations.

-Cemeteries: Sold three graves, had three burials and had one tree removed.

-Fire Board: Fire Board meeting was held on October 16, 2017, department handled 120 calls. They purchased a 1998 ambulance, selling a used jeep and dive equipment. New ambulance was delivered. Pension plan was discussed. Rollin Board members expressed much concern on how the Fire Department is managed and run.

-Supervisor Report: Supervisor David worked with assessor to review properties to be assessed for renewal of special assessment districts. Worked on election and website activities. Have had multiple discussions on improvements to the Zoning and ZBA processes. Met with Treasurer and representatives of Festival of the Arts to adjust the process so we have better tracking in our records. Forwarded several complaints to Zoning Officer. Followed up on several property questions on easements, alley vacation, etc.

-Park: No report.

-Township hall use request: none

-Motion by Willett and supported by David to remove hall use request from consent agenda. Clerk and/or office staff will handle. All ayes, motion carried.

-Rollin/Woodstock Sanitary Drain: The Board approved spending \$50,000 for study of equipment on lift stations. Also Posey Lake Special assessment district was approved.

-Website: Supervisor David is training for new website next week.

-Planning Commission: Planning meeting was held on November 2, 2017, discussion was on carriage houses and agricultural districts. Also Hardy Reed Tool and Die was discussed. Special Planning meeting is scheduled for December 7, 2017 to discuss amendment to Rollin Twp. Zoning Ordinance – Agricultural District.

-R.R. Watershed Council: No report.

-Motion by Willett and supported by Sayre to approve consent agenda. All ayes, motion carried.

### **OLD BUSINESS**

-Summer taxes were discussed again. Tabled until next month.

-Motion by Willett and supported by Combs to purchase a Tax Bond for tax collection not to exceed \$500.00. Roll call: Sayre-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Willet and supported by David to update township brochures and send out with winter taxes not to exceed \$600.00. Roll call: Sayre-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Willett and supported by Combs to remove Monica Mercer from the Festival of the Arts bank account and add any one of township authorized signatures. Roll call: Sayre-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

**NEW BUSINESS**

-Motion by Willett and supported by Sayre to extend lawn care contract with Clean Cut Lawn & Landscaping for 2018 and 2019 for the same prices as the 2017 contract. Roll call: Sayre-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-New Grass & Weed Ordinance tabled until Supervisor David can review with Attorney Lucas.

-Motion by Combs and supported by David to eliminate the requirement of a building permit and inspection for window replacements. Roll call: Sayre-no, Willett-no, Combs-yes and David-yes. Motion failed.

-Motion by David and supported by Combs to move Jim Wiech as Mechanical Inspector and Tom Trudeau as the Plumbing Inspector from probationary to full status. Roll call: Sayre-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Combs and supported by Willett for mailing postage for weed assessment district not to exceed \$700.00. Roll call: Sayre-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

Board Comments: Winter Transfer Station hours: from November 1 through March 31; 8:00am to 12:00n, the first and third Saturday of the month.

Citizen's comments were heard

-Supervisor David adjourned the meeting at 8:36 pm.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Clerk: \_\_\_\_\_