

## **Rollin Township Board Meeting ~September 13, 2017**

- Supervisor David called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor David, Treasurer Willett, Clerk Combs, and Trustee Sayre. Trustee Walker excused absence. A quorum was reached.
- Motion by David and supported by Willett to approve amended agenda to add culvert replacement, Boat ramp Inspector and refund electrical permit fee. All ayes, motion carried.
- Motion by Willett and supported Combs to approve Board meeting minutes from August 9, 2017. All ayes, motion carried.
- Motion by Willett and supported by Sayre to approve the disbursements with one addition of money order to Lenawee County Drain Commission for \$195,009.38. Roll call –Willett-yes, Combs-yes, Sayre-yes and David-yes. Motion carried.
- Motion by David and supported by Combs to approve treasurer’s reports subject to audit. Roll call: Sayre-yes, Willett-yes, Combs-yes and David-yes. Motion carried.
- Correspondence: Notice of Public Hearing for Improvements to Posey Lake will be held on September 23, 2017 at 10am at the Hudson Elementary School Gymnasium.
- County Commission Report: Jim Driskill reported the following information; the commission approved 6.5 million dollars to upgrade county radios for the 911 system. Jim discussed road improvements in the county.
- Citizen comments: were heard.

### **Committee Reports (consent agenda)**

- Appeals: (1) appeals; (1) On August 7, 2017 an appeals meeting was held to discuss property at 1000 Cottage Grove Rd, Manitou Beach to allow two accessory buildings on one lot. The variance was denied.
- Assessor: Per Lynn Balice –handled 28 phone calls, completed two appeal mailing labels, attended full Tribunal Appeal and continue to update properties as required.
- Building Inspector- 28 inspections
- Mechanical: 1 inspection
- Cemeteries: Sold two graves and working on (4) foundations with (4) different monument companies.
- Electrical Inspector- 7 inspections and one registration.
- Fire Board: Fire Board meeting was held on July 17, 2017. The Fire Department handled 190 calls. The board agreed to allocate \$1,500 of expenses annually to house an ambulance, fire truck and brush truck at the Training Center Building located on Hwy. 12. The department also received a \$14,300 donation to complete repairs needed on the drive simulator for training.
- Supervisor Report: Supervisor David responded to various resident questions on tree limbs, Island Park break wall, various township properties and other resident calls. Joined Lenawee County Visioning Infrastructure Team. Discussed ownership of drains with Drain Commission and Road Commission. Working on updating new website. Working with

Planning and Zoning teams dealing with issues in township. Working with Trustee Sayre in regard to the concerns dealing with sewer operations and direction. Met with Insurance agent to discuss policy renewal.

-Park: No report.

-Township hall use request: none

-Rollin/Woodstock Sanitary Drain: Trustee Sayre attending the Rollin-Woodstock Sanitary Drain Board Meeting on August 16, 2017. Lots of discussion on Engineering study for our sewer system, if over \$50,000 will have to be approved by Rollin-Woodstock Sanitary Drain Board. The Drain Commission has long history with Arcadis, so that is why no other bids were requested. Need to improve communications between the townships and Drain Commission.

-Website: No report. Supervisor David has been working on updating the website and the looking for a new webmaster.

-Zoning Enforcement: 4 permits and 2 violations.

-Planning Commission: The Planning Commission met on September 7, 2017 and approved the site plans and gave "Special Approval" for "Open Air" business at 789 and 803 Manitou Rd. They also approved the site plan and gave "Special Approval" for self-storage units at 851 Manitou Rd. All locations are zoned Commercial District 3 (C-3). These uses are permitted in that district after Special approval. No one voiced any objections.

-R.R. Watershed Council: No report.

-Motion by Willett and supported by David to approve consent agenda. All ayes, motion carried.

### **OLD BUSINESS**

-Summer taxes were discussed again and tabled until next month. Supervisor David asked Treasurer Willett to find out deadline to notify the state of our intentions. Whether it can be completed in October or a special meeting will be held to discuss the advantages and disadvantages of collecting summer taxes at the township.

### **NEW BUSINESS**

-Motion by Sayre and supported by Combs to approve Farmland Agreement Application (PA 116) for Thorben. Roll call: Sayre-yes, Willett-no, Combs-yes and David-yes. Motion carried.

-Received a letter from the State in regard to our AMAR review. A corrective action plan was submitted by Assessor Lynn Balice and reviewed by Supervisor David to the State. The State confirmed that all items had been corrected and the next AMAR review will be in 2018. Clerk Combs thanked Lynn Balice and Irma David for the efforts in this matter.

-Motion by David and supported by Sayre to authorize Clerk Combs to attend an accounting class utilizing BS & A software for the cost of \$205.00. Roll call: Sayre-yes, Willett-NO, Combs-yes and David-yes. Motion carried.

-Motion by Willett and supported by Combs to rezone part of Bean Creek Report from Manufacturing Housing Park to Commercial Recreation approximately (3) acres pending State approval and providing the township with their license. Roll call: Sayre-No, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Willett and supported by Combs to accept the Insurance bid from Decker Agency, LLC, Portage, MI. for \$6,581 plus estimated Worker's Compensation Insurance for \$2363.00. Roll call: Sayre=yes, Willett=yes, Combs=yes and David=yes. Motion carried.

-Motion by Willett and supported by Combs to approve Special Use Approval for property at 851 Manitou Rd. to build storage units. All ayes, motion carried.

-Motion by Willett and supported by Combs to approve Special Use Approval for "open air" to sell items outside at 789 and 803 Manitou Rd. All ayes, motion carried.

-Motion by Willett and supported by Sayre to replace a culvert located at Forrister and Kiel for \$2381.63. Roll call: Sayre=yes, Willett=yes, Combs=yes and David=yes. Motion carried.

-Motion by Willett and supported by David to hire Brandon McRobert to inspect the Round Lake Boat ramp per print design for the fee not to exceed \$350.00. Roll call: Sayre=yes, Willett=yes, Combs=yes and David=yes. Motion carried.

-Motion by Combs and supported by David to refund \$156.00 to Electrician Kiser due to submitting permit in wrong township. Roll call: Sayre=no, Willett=no, Combs=yes and David=no. Motion failed.

-Motion by Willett and supported by Sayre to refund \$131.00 to Electrician Kiser. Roll call: Sayre=yes, Willett=yes, Combs=yes and David=yes. Motion carried.

Citizen's comments were heard

-Supervisor David adjourned the meeting at 8:44 pm.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Clerk: \_\_\_\_\_