

# Rollin Township

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www.rollintownship.org

James Wiech, Mechanical Inspector (517) 937-2813

## Mechanical Permit Application

Permit Fee \_\_\_\_\_

<b>Provide Detailed Work Description and location on Site:</b>			
<b>Project Location:</b>			
Address (street no. & name or Tax ID #)		City/Village	County <b>Lenawee</b>
State <b>MI</b>	Zip	Has a Building Permit been obtained for this project? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Not Required	
Property Owner Name		Phone #	
<b>Applicant Information:</b>			
<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	Name:	Contractor License Number:	Exp. Date:
Address (street no. & name)		City	State    Zip
Contact Phone Number		Email address	
Federal Emp. ID Number (or reason for exemption):		Workers Compensation Ins. Carrier (or reason for exemption):	UIA Number (or reason for exemption):
<b>Type of Project and Inspections:</b>			
<input type="checkbox"/> Single Family Res. <input type="checkbox"/> Commercial <input type="checkbox"/> Other _____	<input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> LP Tank <input type="checkbox"/> Modular & HUD <input type="checkbox"/> Alteration <input type="checkbox"/> Special Insp. <input type="checkbox"/> Other _____		
Inspections (allow 48 hour inspection notice) <input type="checkbox"/> Underground <input type="checkbox"/> Rough <input type="checkbox"/> Final <input type="checkbox"/> AC/Refrigeration <input type="checkbox"/> Final <input type="checkbox"/> Special <input type="checkbox"/> Gas Line <input type="checkbox"/> Heating Appliance <input type="checkbox"/> Fire Suppression <input type="checkbox"/> Exhaust System <input type="checkbox"/> Fireplace <input type="checkbox"/> Pressure Test <input type="checkbox"/> Air Handler			
Total # Insp: _____			
<input type="checkbox"/> Residential heating systems greater than 375,000 BTU's <input type="checkbox"/> Conditioned area greater than 3,500 SF If plans and plan review are required they shall be prepared by or under direct supervision of an architect or engineer licensed pursuant to 19080 PA 299 and shall bear the architect's or engineer's seal or signature.			
<b>Expiration of Permit:</b>			
Mechanical work shall not commence prior to obtaining the required permit. No work shall be concealed prior to inspection. A permit remains valid as long as a reasonable amount of work progresses and inspections occur over each 6 month period. The permit expiration date is extended 6 months with each mechanical inspection. You may call to request an extension.			
<b>Homeowner Affidavit:</b>			
I hereby certify the mechanical work described on this permit application shall be installed by myself and in my own residence in which I occupy. All work shall be installed in accordance with the current State Mechanical Code and shall not be enclosed, covered up, or put into operation until inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume responsibility to arrange the necessary inspections.			
<b>Applicant Signature:</b>			
Section 23a of the State Construction Code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of Section 23a or subject to civil fines.			
Signature			Date
_____			_____
Signature of Licensee or Homeowner (Homeowner's signature indicates compliance with Homeowner Affidavit above)			

# Mechanical Permit Fee Schedule & Information

## *Rollin Township*

Rollin Township issues building, electrical, plumbing and mechanical permits. If work for which a permit is issued is not started within six (6) months of being issued, or if the work is abandoned for a period of six (6) months, the permit may lapse and cease to be in effect. In the absence of any inspections over a six (6) month period Rollin Township shall cause the premises to be inspected to ascertain the work status. The respective permit applicant will be assessed a seventy (\$70) dollar inspection fee to reimburse the cost of such status inspection. In the event the permit lapses, any unexpended amounts of the permit fee shall be used to defray related costs. If a permit has lapsed, no further work shall take place until a new permit for the remaining work has been issued in accordance with the Township fee schedule. If the applicant communicates and explains the need for an extension prior to expiration one will be granted.

**\*PERMIT COSTS ARE BASED ON AN ESTIMATED NUMBER OF INSPECTIONS AND A SEVENTY (\$70) DOLLAR PER INSPECTION FEE. ADDITIONAL INSPECTIONS WILL BE CHARGED OVER AND ABOVE THE INITIAL PERMIT FEE AND PAID PRIOR TO FINAL APPROVAL. SITE VISITS WHERE WORK HAS STARTED PRIOR TO THE PERMIT BEING OBTAINED WILL BE CHARGED AS AN INSPECTION. FINAL APPROVAL AND/OR A CERTIFICATE OF OCCUPANCY MUST BE ISSUED PRIOR TO USE OF PERMITTED EQUIPMENT AND/OR AREA. PLEASE ALLOW 2 BUSINESS DAYS FOR THE INSPECTION.**

The below fees are estimates for the initial cost of the Mechanical Permit. The final cost of the permit will be a result of the number of mechanical inspections throughout the project. If a required inspection is not included in the initial cost of the permit it will be added and need to be paid prior to final approval and Certificate of Occupancy being issued. Some inspections may be combined if ready during a single site visit, i.e. gas pressure check and rough.

Type of Permit	# of Insp.	Est. Fee \$	Estimated Inspection Types
<b>Administrative Fee (added to all permits)</b>		<b>30</b>	<b>This fee is added to all permits to help cover the admin costs.</b>
New Home (stick)	2	140	Rough, Final
New Home (Mod)	2	140	Rough, Final
New Home (HUD)	1	70	Final
W/Underground or Gas Pressure	1 ea	70	Underground or Pressure
Additions	2	140	Rough, Final
Renovation/Remodel	2	140	Rough, Final
Replacement Furnace	1	70	Final
New Heating Appliance / AC	1	70	Final (may need underground and/or gas pressure)
Fireplace Only	2	140	Rough, Final (may include gas pressure)
Gas Piping	1	70	Gas Pressure (may need underground)
Special Insp. W/Report	3	210	Site Insp and Report
Outdoor Hydronic Heating	2	140	Underground, Final
Duct System / Hydronic Piping	1	70	Rough or Pressure Check
Pool Boiler/ Heater	1	70	Final (may also need underground or gas pressure)
Hood/Exhaust System	1	70	Final
Fire Suppression System	2	140	Rough, Final
Commercial & Industrial	Calc on P.Rev.	70/ Insp	Based on total floor area and number of inspections determined in the plan review.
Additional Inspections	1	70	Added when going over allowed/paid for # of insp.
Plan Reviews		100 Min	Residential > 3500 SF & Commercial by Review
When the permitted area of the new construction or renovation exceeds 4000 Sq.Ft., 25% of the inspection fee portion is added for each additional 1000 Sq.Ft.			

The above fee schedule was adopted by the Rollin Township Board on March 26, 2018 and effective April 1, 2018.